

City of Willowick
FIRE DEPARTMENT PROMOTIONAL EXAM
POSITION: Full -Time Captain

Public notice is hereby given by the Civil Service Commission of Willowick, Ohio, of a competitive promotional examination for the position of full-time captain in the Willowick Fire Department.

FILING OF APPLICATIONS:

Application must be made on the regular application form obtainable from Molly Henderson, secretary of the Civil Service Commission, or Joe Kelbach, accounts payable, during regular working hours at City Hall. No other form will be accepted.

**Application pick up
and drop off:** Thursday, February 13, 2025 – Thursday, February 27, 2025
9:00 AM – 3:00 PM
Willowick City Hall office
Applications must be presented in person by the applicant only.

NOTE: Applications will **NOT** be accepted before 9:00 a.m. on Thursday, February 13, 2025.
Or after 3:00 p.m. on Thursday, February 27, 2025.

EXAMINATION:

DATE: Friday, March 7, 2025
TIME: 9:00 a.m.
Check-in begins at 8:30 a.m.
LOCATION: Willowick City Hall, 30435 Lakeshore Blvd, Willowick, Ohio 44095
TYPE: Traditional Assessment (4 Hour)

MINIMUM QUALIFICATION FOR ENTRANCE TO THE EXAMINATION:

1. The candidate must have served a minimum of three (3) years on the Willowick Fire Department and a current department member. Seniority points will be awarded for applying candidates as indicated in Civil Service rules and regulations.
2. The candidate must have served at least one (1) year as captain or served at least one (1) year as lieutenant with the Willowick Fire Department.
3. The candidate must hold a current Firefighter II Certificate.
4. The candidate must hold a current EMT-B certificate.
5. The candidate must hold a current, valid Ohio operator's license.
6. Current Blue Card Incident Command Certification.

EDUCATIONAL PREFERENCE POINTS:

EMT-P Certificate	One (1) Point
Ohio Fire Safety Inspector Certification	One (1) Point
Ohio Fire Instructor Certification	One (1) Point