



City of Willowick
CIVIL SERVICE COMMISSION MEETING

Tuesday August 27, 2024 at 9:00am
City Council Chambers

ADA NOTICE

ADA NOTICE

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the City of Willowick at 440-585-3700 at least three working days before the meeting.

MINUTES

Meeting Called to order by Chairman Lazor at 9:03am

Present:

Chairman Mike Lazor

Commission Member Jim Tobin Commission

Member Bill Wittlinger

Also Present:

Mayor Vanni, Chief Daubenmire, Lieutenant Guerieri, Lieutenant Lawrence

Minutes

Motion to approve the minutes of the June 25, 2024, Civil Service Meeting made by Mr. Tobin;
Seconded by Mr. Wittlinger

Vote Aye: Mr. Tobin, Chairman Lazor

Mr. Wittlinger Abstained

No Discussion; Majority Aye; Motion Carried

New Business:

Regarding the Sergeant's promotional testing, the current list is set to expire October 28, 2024, but the vacancy will not occur until 2025 and testing cannot take place until after the October date. Current test is currently scheduled for November 2 & 3. Chief requested an alternate date due to limited work force that weekend. New testing date set tentatively for the weekend of November 9 & 10 (or it was agreed another weekend that coincides with the police department schedule) pending contact with OACP coordinator. Mr. Tobin offered to contact and subsequently left a voicemail for Ms. Murphy during the meeting. (Call was not returned before meeting's end)

The Commission reviewed and discussed the previous notice and application provided from the October 22, 2022, testing period. After review and recommended changes for current testing, all agreed the applications (for any November test date) be available for pickup beginning Monday, October 7, 2024, to Friday, October 11, 2024 with submission dates of Monday, October 14, 2024 to Friday, October 18, 2024, between 8:00am and 4:00pm, on the second floor of City Hall.

Per notice, . . . applicants holding and who have held regular appointment continuously as a Police Patrol Officer in the classified service of the City of Willowick for at least one (1) year, excluding any probationary period. . . , as of Saturday, November 9, 2024 (or the date of examination if current date is changed).

City of Willowick

City Council Regular Meeting Minutes

Motion to prepare the announcement and applications to reflect dates of exam made by Mr. Tobin; Seconded by Mr. Wittlinger.

Vote Aye: Mr. Tobin, Mr. Wittlinger and Chairman Lazor

No further discussion; Motion Carried Old Business:

None

Miscellaneous:

Chairman Lazor and Commission discussed briefly the conversation had with Chief Daubenmire regarding the union contract and the recommendation one must have five years before promotional testing.

Adjournment:

Motion to adjourn the meeting made by Mr. Tobin; Seconded by Mr. Wittlinger.

No Discussion; All Aye; Motion Carried; Meeting Adjourned at 9:28am

ATTEST


Mike Lazar, Chairman

